

## 2004 DEFENSE STANDARDIZATION PROGRAM ANNUAL AWARDS

This award is to recognize individuals and teams that have accomplished significant standardization activities promoting interoperability, reducing total ownership costs, or sustaining readiness. (Due to HRO 10/01/2003)

Below is the 2003 Awards Call provided for your information and guidance. When additional information is received concerning the 2004 Annual Awards, we will forward it to you.

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MEMORANDUM FOR      ARMY STANDARDIZATION EXECUTIVE,  
                                 MS. RENATA PRICE  
                                 NAVY STANDARDIZATION EXECUTIVE,  
                                 MRS. EILEEN ROBERSON  
                                 AIR FORCE STANDARDIZATION EXECUTIVE,  
                                 DR. DON DANIEL  
                                 DEFENSE LOGISTICS AGENCY STANDARDIZATION  
                                 EXECUTIVE, MR. THOMAS RIDGWAY  
                                 DEFENSE INFORMATION SYSTEMS AGENCY  
                                 STANDARDIZATION EXECUTIVE,  
                                 CAPTAIN JOSEPH R. MARTIN  
                                 NATIONAL SECURITY AGENCY STANDARDIZATION  
                                 EXECUTIVE, MR. GLENN PLONK

SUBJ: CALL FOR CANDIDATES - 2003 DEFENSE STANDARDIZATION PROGRAM  
ANNUAL AWARDS

Please submit your nominations to me for the fifteenth annual Defense Standardization Program (DSP) awards by November 30, 2003. Nominations can be either for individuals or teams, but should be limited to a total of five nominations – the top five of your organization.

Team awards are intended to recognize only those members of a program office or organization whose well-defined *standardization efforts resulted in demonstrable benefits to the DoD as defined in the attached format*. This award is not intended to recognize all of the technical and administrative functions performed in a program office or organization that contribute to the overall success of a project. Accordingly, team nominations must be limited to only five members.

We will present awards to as many individuals or teams as we deem deserving. There will be neither “organization” awards, nor quotas for Departments or Agencies.

We want to recognize individuals and teams that have accomplished significant standardization activities promoting interoperability, reducing total ownership costs, or sustaining readiness. Areas to consider for nomination include:

Development or documentation of standard interfaces leading to improved interoperability among the Military Departments or with our allies.

Influencing, managing, or developing standardization actions leading to a reduced logistics footprint, improved performance, affordability, or readiness.

Development or documentation of standardized parts, materials, or equipment leading to operational benefits for the DoD.

Nominations should include a narrative description addressing the topics in the attached format. Sufficient information should be provided to allow us to evaluate the standardization activity or accomplishment, and the nominees' role in the accomplishment. We will evaluate them based on payoff, breadth of application, difficulty of achievement, and implementation of standardization goals and principles. Please provide the nominations on a floppy disk with each nomination as a separate Word file. Ultimately, we would like to expand on these narratives and publish them as a set of standardization case studies like the ones published in the spring of 2003. These case studies, which can be viewed on the DSP Home Page, [www.dsp.dla.mil](http://www.dsp.dla.mil), are excellent tools for our training and education efforts.

When selections are complete, we will contact you with the names of the winners and the arrangements for the award ceremony. The award presentation ceremony is scheduled for April 2003, in the Pentagon auditorium, with a reception to follow. If you have any questions, please contact Sharon Strickland at 703-767-6870 or DSN 427-6870.

GREGORY E. SAUNDERS  
Director

## Year 2004 Defense Standardization Program Award Nomination

Name, phone, email address of point of contact for award nomination

Name(s) of nominees/team members

Full identification of nominee's Organization

(Service/Agency, Command/Organization, Office Name & Organizational Code, Complete Mailing Address)

Title/position

Grade

Brief description of accomplishment:

200 words or less giving a brief summary of the accomplishment and payoff.

Background:

Any relevant background information to help the evaluator put the accomplishment in context.

Problem/Opportunity:

Describe the situation that required a standardization action. What problem was being solved, or what opportunity was being missed.

Discussion:

Describe what was done. Include information about the nominee's involvement in development and implementation of the solution.

Outcome:

What happened as a result of what was done? This is not the place to try to quantify savings, but rather to describe what changed.

Payoff:

Present cost savings or cost avoidances, improvements in performance, safety, reliability, quality, sustainability, interoperability or other operational improvement. Try to actually quantify savings or improvements to the extent possible. Also address here the breadth of applicability of accomplishment - is it used across systems, across Military Departments, with our allies? Costs of developing and implementing the solution should be acknowledged and quantified to the extent possible.

Current status:

What is the current status of the accomplishment - is implementation complete?

Problems in effecting solution:

Describe any particular barriers that were overcome in effecting the solution, whether they were monetary, political, technical, cultural, or other.

(ALL NOMINATIONS ARE DUE TO HRO NLT 10/30/2003 - WITH APPROPRIATE ENDORSEMENTS)